

Michele L. Keilman, DPE

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PRIVATE PILOT - Practical Exam Appointment Request Form

Upon completion, please text or email:

- 1) This form with completed checklist
- 2) Written exam results

****Cross-country scenario and exam details provided upon receipt of this completed form.**

Test Date: _____ Time: _____ Location: _____

Applicants Name: _____ Pilot Certificate Number: _____

Phone: _____ E-Mail: _____

CFI Name: _____ School: _____

CFI Phone: _____ CFI Certificate Number: _____

FAA Medical Certificate or Basic Med? _____ Is this a Re-test? _____

IACRA APPLICATION ID: _____ FTN: _____

Will you be applying for a pilot certificate or rating based on your foreign pilot license? Y N Country: _____

Part 61 or Part 141 Date on Graduation Certificate. _____ School Number: _____

Expected Aircraft N _____ Make/Model _____

LOGBOOK TRAINING & ENDORSEMENT CHECKLIST
ENDORSEMENTS

- Ground Instruction logged per 61.105(a)
- TSA Endorsement 49 CFR 1552.3(h) (Not Required)
- Prerequisites for practical test 61.39 (a)(6)(i) and (ii)
- Review of deficiencies on knowledge test 61.39 (a)(6)(iii)
- Ground Instruction Logged in logbook 61.105 (or home study ground school certificate)
- Pre-Solo Aeronautical Knowledge 61.87(b)
- Pre-solo flight training 61.87 (c)(1) and (2)
- Solo flight (first 90 days) 61.87(n)
- Solo flight (each additional 90 days) 61.87(p)
- Solo takeoffs and landings within 25NM 61.39(b)(1)
- Solo cross country flight 61.93 (c)(1) and (2)
- Solo cross country flight, 61.93 (c)(3)
- Solo flight in Class B airspace 61.95(a)
- Knowledge Test 61.35(a)(1), 61.103(d), 61.105
- Flight proficiency/practical test 61.103(f), 61.107(b), 61.109

AERONAUTICAL EXPERIENCE FOR PART 61
*******PART 141 – BRING A COPY OF YOUR TRAINING FILE**

- 40 hours Total Time
- 20 hours Dual
- 3 hours Simulated or Actual IFR Training
- 3 hours Night
 - 100 NM (minimum) Cross Country Date: _____
 - 10 Full Stop Landings
- 10 hours Solo
 - 5 hours Solo Cross Country
 - 150 NM (minimum) Cross Country with 3 full stop landings at 3 different airport Date: _____
 - 3 Tower Take off and Landings to a full stop Date: _____
- 3 hours Prep within preceding 2 calendar months

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Appointment Time: _____ **Location:** ECP / 54J

Cross Country Destination: _____

Rear Passengers? No / Yes – Weight: _____

Examiner Weight: _____ **Baggage:** _____

Additional Notes: _____

BRING TO THE EXAM CHECKLIST

Aircraft

- Completed Aircraft Airworthiness Checklist
- Aircraft Maintenance Records
- AD Compliance Record
- Aircraft Documents (AROW – Bring physical documents into building for exam)
- Photo of the cockpit showing the electronics
- Verify Inop Equipment is properly noted in the maintenance records and in the aircraft

Personal Records

- Pilot Logbook with pages added at the bottom and completed pages signed
- Photo ID (Current with residential address and signature)
- Medical Certificate or BasicMed qualification
- IACRA Username & Password
- Pilot Certificate (signed on back)
- Knowledge Test Results
- *If Part 141, bring your training record and a copy of your school's TCO
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Personal Equipment & Flight Planning

- View Limiting device
- Current Charts (paper or electronic)
- Navigation Log Completed with CURRENT Weather (Paper or electronic)
- Weather Briefing for the planned cross country flight
- Performance Calculations
- Flight Plan Form (Paper or electronic)

Examiners Fee – \$950.00

Call or text anytime with questions.